

Employee number	
Name employee	
Week	



PLEASE ATTACH THIS SIGNED TIMESHEET TO YOUR DIGITAL TIMECARD IN HELLOFLEX

					shift hours		Total KM per day	from location	to location
	Hours	Overtime	Travel		from	untill			
Monday									
Tuesday									
Wednesday									
Thursday									
Friday									
Saturday									
Sunday									
Total									

Encoding hours: V = Holiday, F = National holiday , OV = unpaid absence, Z = Sick, KV = Short absence

Client	
Projectname or number	
Contact person	
Date	

Remarks	Client
	Stamp + signature + name